

**Hays County Master Naturalist  
Chapter Leadership Committee  
Meeting Minutes  
March 24, 2005**

President Randy Moss called the meeting to order at 6:08 p.m. at the Hays County Extension Office. Attending: Judy Telford, Winfred Simon, Tom Watson, and Nancy Turner.

Winfred provided an agenda listing topics that needed to be addressed by the officers. 1. **By-laws:** Randy noted that all local Chapters will need to adopt the new state by-laws. Each chapter may adopt local by-laws so long as they do not conflict with them. Tom will follow up with Walt Krudop (member of state coordinating committee) to find out how the issue was addressed by the previous officers. He will let the rest of the leadership committee know so we can make act accordingly.

2. **Requirements for 501 © 3:** Dave Schwartz filled out the documents submitted for this: Winifred will contact him to see if there are requirements of the organization that we must fulfill in order to retain the classification.

3. **Site Visits:** Should we have some standards or guidelines to ensure qualified members are dispatched and the information is accurate? Randy will talk to Bryan Davis about his expectations, guidelines, etc. & let us know if there is anything more the Chapter should do on this issue.

4. **Newsletter: Should postal mailing continue?** Winfred noted that some mailings are continuing to non-paying members who have requested the newsletter and some to members who now have e-mail. The consensus was to continue mailing if the person is a member of the class that graduated the prior year, but drop anyone else who has not paid membership in the past year. Winifred was asked to send a note, with the next mailing, letting them know that if they wish to continue receiving the mailed newsletter that they would need to submit their annual dues.

Nancy commented that a member had asked if we needed some help with the website; Winifred will ask Dave if he is interested in having some assistance.

We agreed that it was important to continue to forward all news to Richard to be included in the monthly newsletter and to continue to promote it with members. As Secretary, Nancy will send out reminders about the posting of the newest version as well as mid-month updates & event teasers to spark attendance at events.

5. **Treasurers "audit":** Randy will meet with Bryan soon to discuss the need for some annual oversight of the Chapter's financial records. Dell Hood was mentioned as someone who may be recommended to assist Bryan as an "audit committee."

6. **Hays County Bird List:** Winifred requested permission to have some of the new lists printed for distribution through the San Marcos Nature Center & the Tourist Center. After the final proof, the committee agreed to support a "reasonable run" of the pamphlet.

7. **Program Plans:** Judy, Winifred & Nancy agreed to help Tom as his committee for planning events with the goal of an average of one activity per month.

Programs Co-Sponsored Events

January	Installation of New Officers	
Feb	Coyotes program	
March/April	Nature Photography	Wildflower Fiesta Earth Day
May	Westcave Preserve	
June	Honey Creek	
July/August	Watkins on the San Marcos River	
September	Guest Speaker	
October	Annual Picnic at Vetter Park	
November	Speaker? Annual Election of Officers	
December		Joint Christmas Party with Master Gardeners

Discussion followed concerning the new Liability Waiver and liability for guests

8. Next meeting was scheduled for 6:00 – 7:30 p.m., The Landing at Aquarena:

Nancy will send e-mail: members are welcome to attend all business meetings

Topics will include

- By-Laws
- Programming for Earth Day Expo on April 23
- Handbook revision
- Criteria for Volunteer projects (if needed)

Meeting was adjourned at 8:20 pm

*NMTurner*  
*Secretary 2005*