

**Hays County Master Naturalist Chapter Board Meeting Minutes**  
**May 11, 2017 6:30 PM**  
**Woodcreek City Hall Meeting Room**

**In Attendance:**

Art Arizpe, Past President  
Connie Boltz, Vice President  
Tracy Mock, Secretary  
Dixie Camp, State Representative  
Beverly Gordon, Calendar, Volunteer Coordinator & Advanced Training Committee  
Jane Dunham, Webmaster & Membership Committee  
Lauren Young, Historian  
Candy Spitzer, Willett Grant Committee  
Susan Neill, Training Committee Chair  
Roxana Donegan, Host Committee  
Mary Dow Ross, Host Committee  
Tom Jones, At Large Member

**Not Present:**

Beth Ramey, President  
Larry Calvert, Treasurer  
Gordon Linam, TPWD Representative  
Jason Mangold, AgriLife Extension Advisor  
Hope Shimik, Newsletter

**Order of business**

- 1. Call meeting to order – Beth Ramey (not present) – Art Arizpe. The meeting was called to order at 6:38 pm.**
  - a. Review & Approve minutes of previous meetings – Roxana made a motion to approve, Connie seconded. Minutes approved.
  - b. Review Action Items
- 2. Officer Reports/Announcements**
  - a. President – Beth Ramey (not present)
  - b. Vice President – Connie Boltz – Fieldtrip to Shield Ranch & chapter meeting this month
    - i. Chapter Meetings - Next meeting May 25<sup>th</sup>. June chapter meeting will be at Freeman Ranch.
  - c. Secretary – Tracy Mock – Nothing to report.
  - d. Treasurer – Larry Calvert (not present)
    - i. Financial Report – Emailed to board
  - e. Past President – Art Arizpe – EcoBlitz this Saturday
- 3. Committee Reports/Announcements**
  - a. Advanced Training Committee – Beverly Gordon – Report given
  - b. Calendar – Beverly Gordon – Report given
  - c. Historian/Interim – Lauren Young – Report given
  - d. Host Committee – Mary Dow Ross & Roxana Donegan – Report given
  - e. Membership Committee – Jane Dunham – Report given
  - f. Website Administrator – Jane Dunham – Report given

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- g. Newsletter Committee and Editor – Hope Shimek - absent
- h. Outreach Committee – Vacant
  - i. Outreach Event Coordinator – Roxana Donegan – Report given
- i. Training Committee Chair – Susan Neill – Report given
- j. State Representative – Dixie Camp – Report given
- k. Volunteer Services – Dixie Camp – Report given
- l. Willett Project – Candy Spitzer/Art Arizpe – Report given

### **4. Advisor**

- a. TP&WD Representative – Gordon Linam (not present)
- b. AgriLife Extension – Jason Mangold (not present)

### **5. At Large Member**

- a. Tom Jones – Report given

### **6. Unfinished Business**

- a. Willett implementation discussion:
  - i. Continued discussion:
    - 1. Chair role
    - 2. Committee staffing
    - 3. Marketing Guidelines
- b. 20<sup>th</sup> Anniversary Project Chair/Team – Discussion followed

### **7. New Business**

- a. Background Checks - Policy update and discussion – Art – Discussion followed. Will continue next month when Beth is back.
- b. Presidents Volunteer Award – discussion - Art

### **8. REVIEW ACTION ITEMS**

- c. Upcoming Calendar events

### **8. Adjourn – Connie made a motion to adjourn. Dixie seconded. Meeting adjourned at 8:00 pm**