

# Hays County Master Naturalist Chapter Board Meeting Minutes

**July 13, 2017 7:00 PM**  
**Woodcreek City Hall Meeting Room**

## **Present:**

Beth Ramey  
Tracy Mock  
Dixie Camp  
Connie Boltz  
Susan Neill  
Beverly Gordon  
Tom Jones  
Mary Dow Ross  
Jane Dunham  
Gordon Linam  
Larry Calvert

## **Not Present:**

Art Arizpe  
Lauren Young  
Roxana Donegan  
Jane Dunham  
Hope Shimek  
Candy Spitzer  
Jason Mangold

## **Order of business**

- 1. Call meeting to order – Beth Ramey** – the meeting was called to order at 7:03 pm
  - a. Review & Approve minutes of previous meetings. Larry made a motion to approve, Connie seconded. June 8<sup>th</sup> board meeting minutes approved.
- 2. Summer Social**
  - a. Any final issues to be discussed
    - i. Agenda
    - ii. Awards and Recognition
    - iii. Assignments – **ACTION ITEM**: All Board members have been assigned a list of past HCMN members to call and invite to the summer social. Start calling the week of July 17<sup>th</sup>.
    - iv. Other – The flyer was reviewed. **ACTION ITEM**: Needs to be emailed out.
- 3. Officer Reports/Announcements**
  - a. President – Beth Ramey – Nothing to report
  - b. Vice President – Connie Boltz
    - i. Chapter Meetings- The next chapter meeting will be at the Dripping Springs Council Hall.
  - c. Secretary – Tracy Mock – Nothing to report.
  - d. Treasurer – Larry Calvert
    - i. Financial Report – Emailed to all board members. **ACTION ITEM**: Get with Michelle Hagerty for clarity on check signing requirements per new TMN operations document. **ACTION ITEM**: Send 'paid dues' spreadsheet to Jane for VMS entry.
- 4. Past President – Art Arizpe** – Nothing to report.
- 5. Committee Reports/Announcements**
  - a. Advanced Training Committee – Beverly Gordon – 147 projects reported so far for 1,292 hours
  - b. Calendar – Beverly Gordon
  - c. Historian/Interim – Lauren Young (not present)
  - d. Host Committee – Mary Dow Ross & Roxana Donegan – Preparations for summer social discussed.
  - e. Membership Committee – Jane Dunham

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- f. Website Administrator – Jane Dunham - **ACTION ITEM**: Art will send annual report to Jane to be published on website.
- g. Newsletter Committee and Editor – Hope Shimek - absent
- h. Outreach Coordinator – Art Arizpe
  - i. Outreach Event Coordinator – Roxana Donegan
  - ii. Speakers Bureau
  - iii. Beautifulhayscounty.org
    - 1. Committee staffing
    - 2. Marketing Guidelines
- i. Willett Project – Candy Spitzer, not present
- j. Training Committee Coordinator – Susan Neill
- k. State Representative – Dixie Camp Nothing to report
- l. Volunteer Services – Dixie Camp
  - i. Summer Social – Volunteer Project representation – Update given

## 6. Advisors

- a. TP&WD Representative – Gordon Linam – Nothing to report
- b. AgriLife Extension – Jason Mangold – Not present

## 7. At Large Member

- a. Tom Jones – Nothing to report

## 8. Unfinished Business

- a. 20<sup>th</sup> Anniversary Project Chair/Team – Update – Need a “lead” person and possibly committee?

## 9. New Business

- a. TMN Operation Docs – discussion
- b. Deadline for recommendations – 8/25

## 10. REVIEW ACTION ITEMS

- a. Upcoming Calendar events

**11. Adjourn** – Larry made a motion to adjourn and Mary Dow seconded. The meeting adjourned at 8:35 pm.