

Hays County Master Naturalist Chapter Board Meeting Minutes
July 14, 2016 6:30 PM
Woodcreek City Hall Meeting Room

In Attendance:

Beth Ramey, President
Art Arizpe, Past President
Tracy Mock, Secretary
Judy Burdett, Membership, Records Committee
Jane Dunham, Webmaster
Roxanna Donegan, Host Committee
Mary Dow Ross, Host Committee
Dixie Camp, Volunteer Services & State Representative
Connie Boltz, VP
Larry Calvert, Treasurer
Susan Neill, Training Committee Chair
Melinda Seib, guest

Not Present:

Beverly Gordon, Advanced Training Committee & Calendar
Tom Watson, Historian
Candy Spitzer, Willett Grant Committee
Gordon Linam, TPWD Representative
Hope Shimik, Newsletter Editor
Helen Bowie, Outreach Committee

Order of business

- 1. Call meeting to order – Beth Ramey - The meeting was called to order at 6:35 pm**
 - a. Review & Approve minutes of previous meeting – After a small correction, a motion was made by Connie Boltz to approve the June meeting minutes. Larry seconded, minutes approved.
 - b. Review of June Action items
- 2. Member Request - JWNA Volunteer Project Expansion – Melinda Seib gave a presentation and posed the question - Does there need to be new codes to report hours for this project? Discussion followed. ACTION ITEM:** Beth will ask for clarity from Michelle (TMN) before it is decided whether some new codes need to be added for tree research. All other work can be reported under existing Jacobs Well project codes.
- 3. Officer Reports/Announcements**
 - a. President – Beth Ramey – Nothing to report
 - b. Vice President – Connie Boltz – The next chapter meeting is July 28 at McCoy's
 - c. Agenda for Social – Friday set up at 3 pm. Sat. Project leaders arrive for set up at 9, Event begins at 10 am, socialize & visit project tables, 10:30 business meeting & awards, 10:45 speaker presentation, at noon will be lunch service, announcement of project leaders, door prizes & general announcements. ACTION ITEM: Connie will draft a call for volunteers & door prizes to be emailed out. ACTION ITEM: Beth will bring container for door prize tickets.

Hays County Master Naturalist Chapter Board Meeting Minutes

- d. Secretary – Tracy Mock – Nothing to report.
- e. Treasurer – Larry Calvert – 159 paid members, \$28,329.43 bank balance, available balance \$9,879.43
 - i. Financial Report – No questions
- f. Past President – Art Arizpe – Nothing to report.

4. Committee Reports/Announcements

- a. Advanced Training Committee – Beverly Gordon – Absent (report emailed)
- b. Calendar – Beverly Gordon - Absent
- c. Historian – Tom Watson - Absent
- d. Host Committee – Mary Dow Ross & Roxana Donegan
 - i. August Social – planning/update – Ready for next chapter meeting, Social already discussed. Nothing else to report.
- e. Membership Committee – Judy Burdett – Report given on hours to date, and VMS system.
- f. Newsletter Committee and Editor – Hope Shimek (absent)
 - i. Discuss adding link to Board Meeting minutes to newsletter – suggested by Connie Boltz. **ACTION ITEM:** Beth will send an email to Hope.
- g. Outreach Committee – Helen Bowie (Absent)
- h. Training Committee Chair – Susan Neill – Report given. Two class members will begin attending monthly board meetings as representatives and members at large.
- i. State Representative – Dixie Camp – Looking for state meeting presenters. Nothing else to report.
- j. Volunteer Services – Dixie Camp – Need a large coffee pot for social (30 cups). Jane Dunham has one she will donate. Seeking project leaders to participate at social.
- k. Website Administrator – Jane Dunham
 - i. Update on List Serve – July newsletter available. 383 members added to Mail Chimp. **ACTION ITEMS:** Tracy will send out notification email letting members know that emails will transition to Mail Chimp, and write up something for the August newsletter, and will create email groups within the application.
- l. Willett Project – Candy Spitzer - Absent

5. Advisor

- a. TP&WD Representative – Gordon Linam - Absent

6. Unfinished Business

- a. President's Volunteer Service Awards –
 - i. Update given by Beth Ramey -
- b. Outreach Event Display – Helen Bowie was to present a proposal, but she is out of town. move this agenda item to August.
- c. Upcoming Board Calendar events – review updated calendar – no other changes and nothing coming up in August.

7. New Business

- a. Training Committee Chair Election – Beth Ramey – Susan Neill has agreed to chair the committee again next year. Vote taken – approved.
- b. Rainwater Revival – November 5, 2016
- c. Tx Night Skies Festival – March 18, 2017

- 8. **Adjourn** – Roxana Donegan made a motion to adjourn. Larry seconded. Meeting adjourned at 8:14 pm.