

**Hays County Master Naturalist Board Meeting Minutes**  
**January 14, 2016 at 6:30 PM**  
**Camp Jacob Watershed Education Center**

The meeting was called to order at 6:25 pm.

**In Attendance:**

*Beth Ramey, President*  
*Art Arizpe, Past President*  
*Connie Boltz, VP*  
*Larry Calvert, Treasurer*  
*Tracy Mock, Secretary*  
*Tom Watson, Historian*  
*Susan Neill, Training Committee Chair-2016*  
*Roxanna Donegan, Host Committee*  
*Mary Dow Ross, Host Committee*  
*Beverly Gordon, Advanced Training Committee & Calendar*  
*Judy Burdett, Membership, Records Committee*  
*Dixie Camp, Volunteer Services & State Representative*  
*Candy Spitzer, Willett Grant Committee*  
*Richard Parrish, Extension Agent*  
*Judy Elliott – visitor*

**Not Present:**

*Helen Bowie, Outreach Committee*  
*Jane Dunham, Webmaster*  
*Hope Shimik, Newsletter Editor*  
*Gordon Linam, TPWD Representative*

The November board meeting minutes were reviewed. Larry made a motion to accept the minutes, Connie seconded. Minutes approved.

The 2016 list of Committee Chairs was reviewed. Larry made a motion to accept the proposals, Connie seconded. Committee Chairs approved.

Larry presented the chapter financial report and the asset list for review. Discussion ensued. Asset review is on the board calendar for quarterly review.

**ACTION ITEM:** Larry will forward the asset list to the board.

**ACTION ITEM:** Connie will forward the announcement for the chapter meeting and VMS training to the secretary for distribution to membership.

**ACTION ITEM:** Dixie thinks we need a leader from our chapter for a proposed YMCA project, but will run this by Michelle (TMN) first before we take any action. If Michelle agrees, then Dixie and Art will detail out the project.

**ACTION ITEM:** Judy will draft a memo for monthly reminder to go to the membership about entering all volunteer and advanced training hours.

**ACTION ITEM:** All board members and committee chairs will review the operating handbook, specifically their area of responsibility, and reply back to Art with any needed revisions. Need

comments back by Feb. 28. In addition, **Beth and Art** will form a small committee for a more detailed review of the rest of the document.

**ACTION ITEM:** **Candy** will draft a request for volunteers for the Willett Project and forward to the secretary for distribution to membership.

**ACTION ITEM:** **Judy** – regarding the possible Presidents Volunteer Service Awards to be given at the summer social, Judy will calculate how many members would qualify and draft a pro forma estimate of how much the various levels of awards would cost.

The 2016 Training Committee budget was presented. Roxana made a motion to approve and Mary Dow seconded. Budget approved.

A motion was made by Larry to adjourn, Dixie seconded. Meeting adjourned at 8:19 pm.